

**Royal Scottish Country Dance Society
Calgary Branch (the “Branch”)**

TEACHER SUPPORT GUIDELINES

Fulfilling the Branch Objectives through Teacher Training Support

The primary way that the Objectives of the Branch are fulfilled in the Branch area is through the offering of weekly dance classes through Scottish Country Dancing (“SCD”) clubs in the area. These weekly dance classes are vital to the health of SCD in Calgary and are only possible if there are qualified teachers to lead the classes. These Teacher support guidelines outline how the Branch will provide ongoing support to the Qualified Teachers in the area. ***Funding for these initiatives will be provided only if funds are available in the Board approved budget each year.*** Funding for Teacher Support will be funded either through the Operating Account (including funds from the AFA grant, if available) or, if budgeted and approved by the AGLC, through the Casino Account. Support will be prorated if requests received are more than the approved, budgeted funds.

Definitions

HQ: RSCDS Headquarters in Scotland who set the standards for SCD teachers and teacher candidates.

Branch Area: The Branch Area is the Southern Alberta area, excluding communities that have their own RSCDS Branch and excluding SCD clubs affiliated with a group that has their own AGLC funding.

FQ Teachers: Fully Qualified Teachers are those who have attained their RSCDS Full Certificate or RSCDS Teaching Certificate Part 2, are voting members of the Branch and who actively teach in the Branch area.

Support for Fully Qualified (FQ) Teachers

The Branch will provide support for FQ Teachers, if funds are available, to attend teacher training courses each year (“FQ Teacher Support”), as follows:

- FQ Teachers will submit the Request for Teacher Training Support Form to the Board after January 1st and before March 31st each year.
 - Approval for support will be made by the Board and communicated to the applicants on or before April 30th.
 - Payment of support will be made after the course has taken place and within 30 days of submission of receipts.
- Requests will be considered only for courses specifically designed for training SCD teachers. Courses run by RSCDS affiliated groups will be given precedence, but other courses will also be considered. FQ Teachers must provide detailed information for non-RSCDS affiliated teacher training courses with respect to the benefit to the teacher applying and to the Branch.

- Requested support can be for courses that take place anywhere in the world and FQ Teachers will be encouraged to take courses in different locations to broaden their network and experience and bring back maximum benefit to the Branch.
- A maximum of:
 - \$1,000/year for those who taught class for 45 or more hours in the Branch Area in the previous fiscal year
 - \$500/year for those who taught 20 – 44 hours in the Branch Area in the previous fiscal year
 - \$250/year for those who taught 10 – 19 hours in the Branch Area in the previous fiscal year

will be provided per FQ teacher for reimbursement of course registration and accommodation costs only. Travel costs are not eligible. Those who taught less than 10 hours of classes in the previous fiscal year are not eligible.